

CEPOH-LM

DEPARTMENT OF THE ARMY
Honolulu Engineer District, Corps of Engineers
Fort Shafter, Hawaii 96858-5440

POHR 420-1-1

Regulation
No. 420-1-1

27 June 2002

FIRE PROTECTION

1. PURPOSE. To provide fire prevention guidelines and procedures to be followed in case of fire.
2. APPLICABILITY. This regulation:
 - a. Applies to all Corps of Engineers personnel located on Army installations on Oahu, Hawaii and whom are serviced by the Honolulu Engineer District (HED) for facility maintenance.
 - b. HED offices located on other DOD installations on Oahu. The host installations supervise the fire protection programs for those offices.
 - c. Construction projects. Resident and project engineers enforce the job-site fire prevention provisions set forth in EM 385-1-1, Safety and Health Requirements Manual.
3. REFERENCE. AR 420-90, Fire Protection dtd 10 Sep 97, as supplemented.
4. ORGANIZATION.
 - a. The U. S. Army Garrison - Hawaii, Directorate of Public Works (USAG-HI, DPW) is the installation fire marshal for all Army activities in Hawaii.
 - b. The HED fire-protection organization consists of (i) an area fire marshal, (ii) a fire warden for each single story building or each floor of a multi-story building, and (iii) building monitors.
5. RESPONSIBILITIES.
 - a. AREA FIRE MARSHAL (Logistics Management Office) will:
 - (1) Coordinate the fire protection program.
 - (2) Provide guidance to the fire wardens.
 - (3) Ensure the correct types of fire extinguishers are on hand.
 - (4) Install fire extinguishers at required locations throughout all HED offices.

(5) Inspect the condition of fire extinguishers at least monthly by checking gauges for proper pressure, hoses for cracks, and seals to ensure that they are intact. Monthly inspections must be annotated on the Extinguisher Inspection Record tag attached to the fire extinguisher.

(6) Instruct personnel annually in the correct use of fire extinguishers.

(7) Promptly inform the Safety and Occupational Health Office (CEPOH-SO), Installation Fire Marshal (USAG-HI, DPW), Deputy Commander Honolulu Engineer District (CEPOH-DD), and the Federal Fire Department of deficiencies or hazards requiring the immediate attention of others.

(8) Conduct annual evacuation drills and coordinate with the Fire Wardens, Safety Office, and the Federal Fire Department.

(9) Ensure Building Monitors develop a process (i.e. timesheet, list of personnel checklist) to account for personnel in the area of responsibility.

(10) Accompany Fire Inspector during the semi-annual inspections of HED occupied buildings and respond to the Federal Fire Department Inspection Notice, PH-NAVSTA 11320/1, within 7 days if fire hazards were discovered.

(11) Ensure all requirements stated herein are met.

b. FIRE WARDENS (as designed by the office occupying all or most of the particular building or floor).

(1) In case of fire, ensure that the Federal Fire Department is notified (phone number 471-7117) and promptly notify the Area Fire Marshal.

(2) Post copies of the fire evacuation plan in conspicuous places.

(3) Promptly notify the Area Fire Marshal of changes needed to update fire protection plans -- for example, changes in the names, phone numbers, and room numbers of fire wardens and alternate fire wardens; blocking or unblocking of doors; and reconfiguration of rooms.

c. BUILDING MONITOR (as designated by each office) will:

(1) Account for the people in the Building Monitor's area of responsibility.

(2) Report to the Fire Warden the name(s) of the employee(s) unaccounted for.

6. PROCEDURES.

a. The person who discovers the fire will alert all personnel via AIR HORN (Fort Shafter Buildings. 128, 200, 214, 223, 1507 and Tripler Bldg 127) or ACTIVATE A PULL FIRE ALARM STATION (Fort Shafter Buildings. 230, 252, 525 and Schofield Barracks Bldg 2026). Call the Federal Fire Department at 471-7117, to report a fire, provide the name, organization, location of fire, building number and a description of area.

b. All personnel must assemble in the designated muster area outside of the building and the BUILDING MONITORS will account for all personnel to ensure complete evacuation.

- (1) Bldg 127, adjacent parking area.
- (2) Bldg 128, adjacent parking area.
- (3) Bldg 200, tree Makai side of building.
- (4) Bldg 214, parking area behind the building.
- (5) Bldg 223, adjacent grassy area.
- (6) Bldg 230, 1st floor - Diamond head, Mauka parking area; Bldg 230, 2nd floor - Ewa, Mauka parking area; and Bldg 230, 3rd floor - parking area in front of Bldg 214.
- (7) Bldg 252, parking area in front of building.
- (8) Bldg 525, parking area across street near residential.
- (9) Bldg 1507, across parking lot.
- (10) Bldg 2026, tree located on Makai side.

c. During evacuation, the Fire Wardens will ensure that all fire hydrants and exits are clear and assure orderly traffic control.

d. The fire evacuation plan provides procedural guidance for each building (see Enclosure).

7. HOUSEKEEPING.

a. Combustible rubbish such as paper, rags, discarded scrap lumber, etc., will not be allowed to accumulate in, around, or under buildings. Scrap lumber will be stacked and piled neatly away from any material and supplies.

b. Oily rags will be kept in self-closing metal containers with tight fitting covers when not in use. Containers should be emptied and contents properly and regularly disposed of to preclude long-term accumulation of potentially incompatible and hazardous substances.

c. Waste paper receptacles will not be used for disposal of discarded smoking material. All such material will be discarded in containers provided and marked for that purpose.

d. Outside trash dumpsters will be placed a minimum of five (5) feet from building walls and posts of sheds.

e. Flammable and combustible liquids inside buildings shall be stored in NFPA approved metal storage cabinets.

f. Smoking is only permitted in designated areas.

g. Hot permits for coffee pots, microwaves, and other heating appliances are required to be posted in the area of the appliances. The Federal Fire Department issues these permits. Contact the Area Fire Marshal to obtain a hot permit.

8. ELECTRICAL.

a. All electrical wiring and equipment shall be UL listed for the specific application for which it is to be used.

b. All wiring installations shall comply with the National Electrical Safety Code (NESC) and the National Electrical Code (NEC).

FOR THE COMMANDER:

Encl (14 sheets)

/s/
LORI SORAYAMA-CHANG
Chief, Information Management Office

DISTRIBUTION (POH LIST 02-1):
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IN CASE OF FIRE, CALL THE FEDERAL FIRE DEPARTMENT AT 471-7117

FIRE EVACUATION PLAN (POHR 420-1-1)

Building 127

Tripler, Hawaii



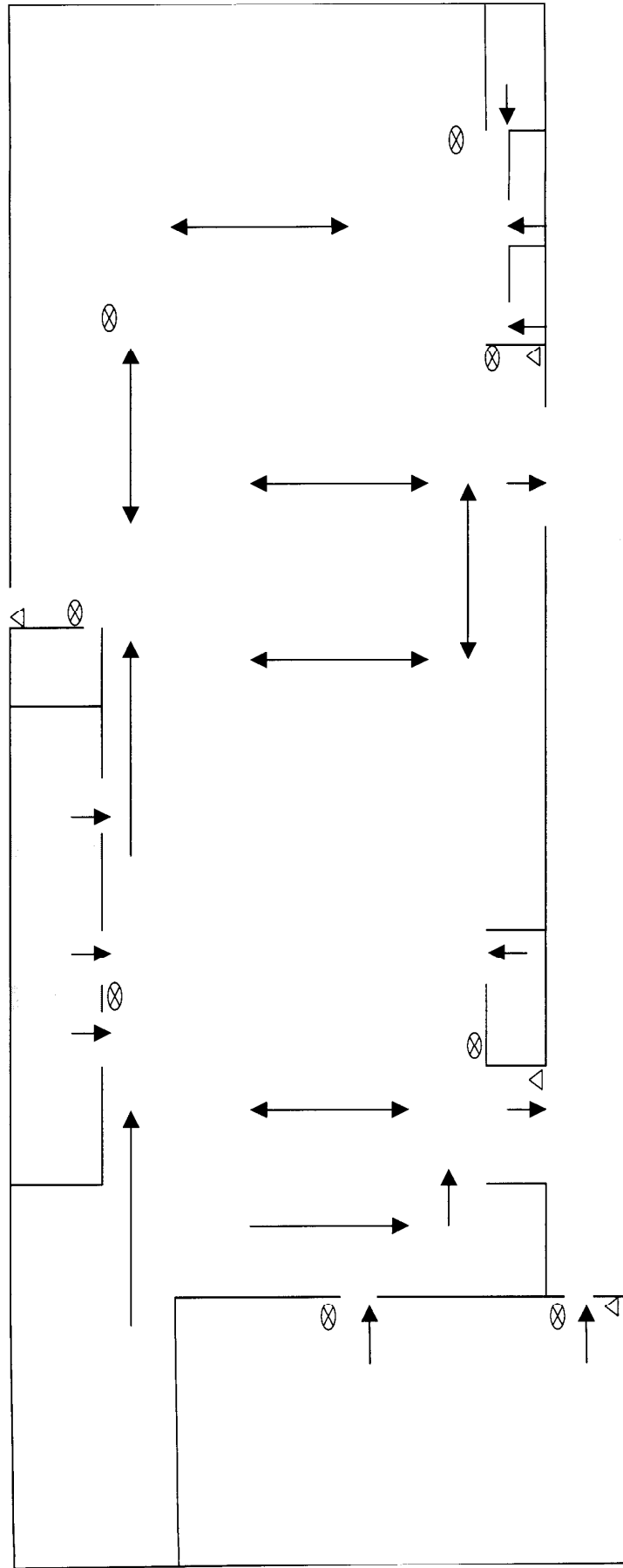
Fire Extinguisher



Pull Alarm Station

Muster Location: Parking Area, Front of Building 127

NOTICE TO ALL PERSONNEL. Report fire hazards to the fire warden as soon as such hazards become known. If the Fire Warden is not there, report the hazards to the alternate Fire Warden. If you discover a fire, call the Federal Fire Department. Do not however, attempt to extinguish the fire unless it is a small and contained fire, such as in a wastepaper basket or microcomputer. Instead, turn on one of the building's pull alarm station and leave the building quickly. In case of fire (other than a small and contained fire as noted above) all personnel must leave the building quickly -- do not unplug equipment or close doors and windows. If you have classified documents in your custody, take them with you and protect from compromise until they are returned to the officially-designated custodian. Stay away from the building and out of the way of fire trucks until the all clear signal is given.



IN CASE OF FIRE, CALL THE FEDERAL FIRE DEPARTMENT AT 471-7117

FIRE EVACUATION PLAN (POHR 420-1-1)

Building T-128

Fort Shafter, Hawaii



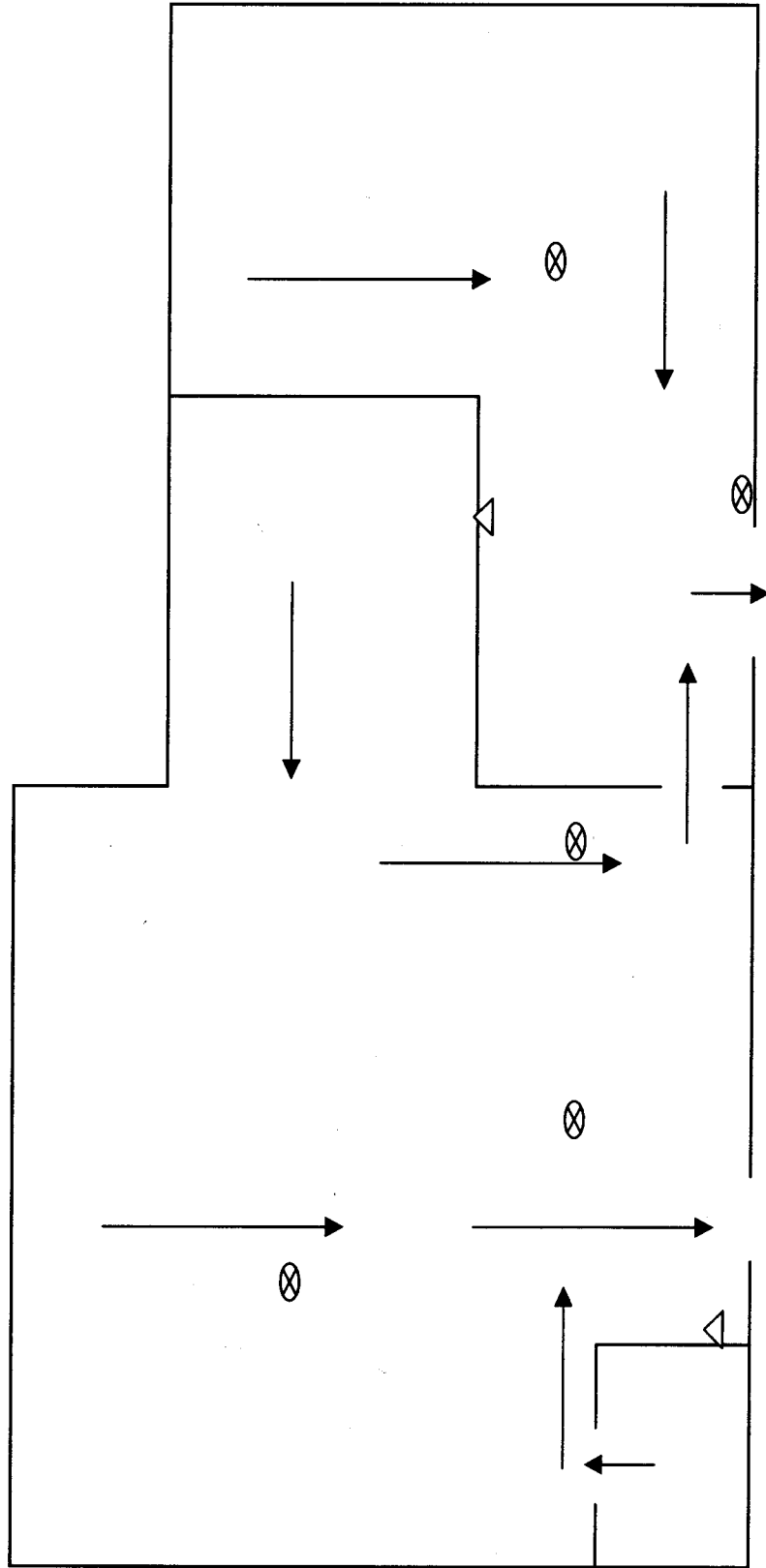
Fire Extinguisher



Pull Alarm Station

Muster Location: Adjacent Parking Area

NOTICE TO ALL PERSONNEL. Report fire hazards to the fire warden as soon as such hazards become known. If the Fire Warden is not there, report the hazards to the alternate Fire Warden. If you discover a fire, call the Federal Fire Department. Do not however, attempt to extinguish the fire unless it is a small and contained fire, such as in a wastepaper basket or microcomputer. Instead, turn on one of the building's pull alarm station and leave the building quickly. In case of fire (other than a small and contained fire as noted above) all personnel must leave the building quickly -- do not unplug equipment or close doors and windows. If you have classified documents in your custody, take them with you and protect from compromise until they are returned to the officially-designated custodian. Stay away from the building and out of the way of fire trucks until the all clear signal is given.



IN CASE OF FIRE, CALL THE FEDERAL FIRE DEPARTMENT AT 471-7117

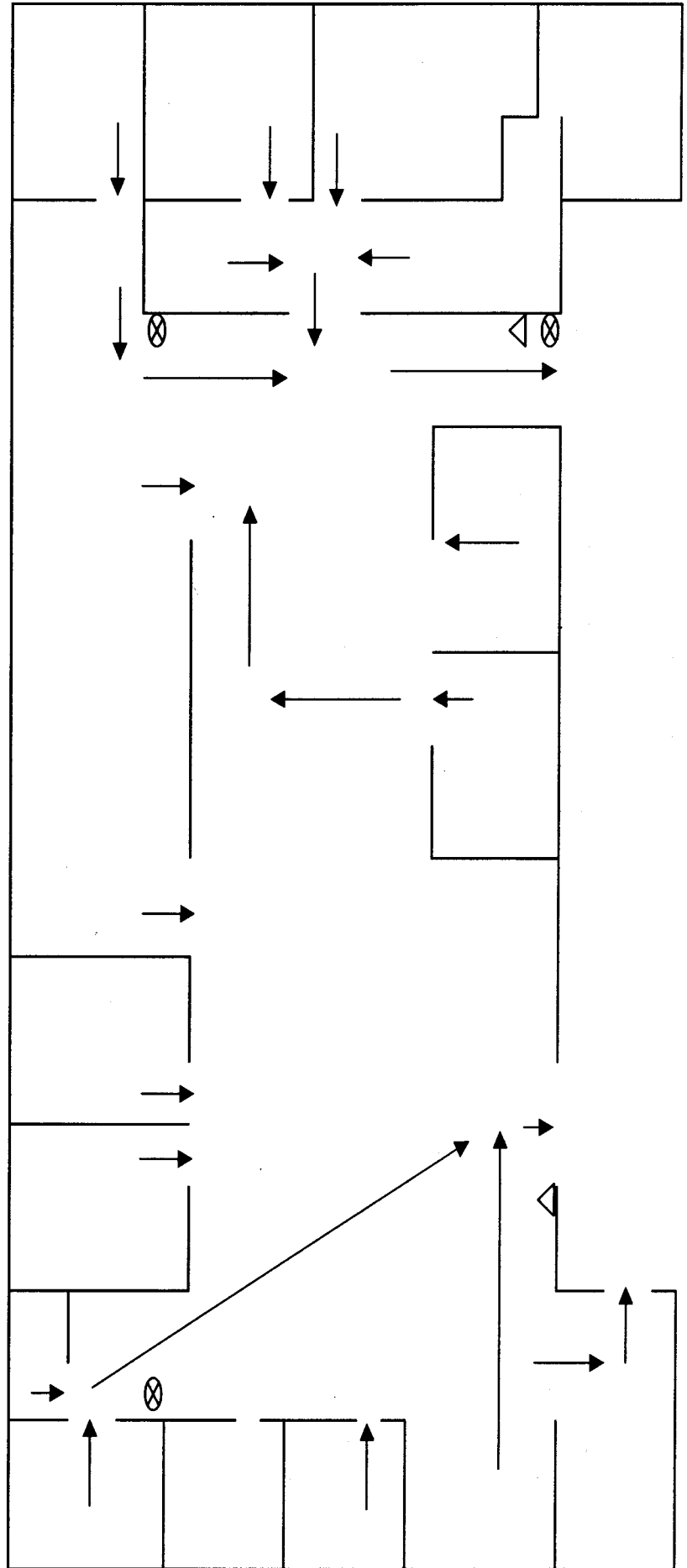
FIRE EVACUATION PLAN (POHR 420-1-1)

Building 200
Fort Shafter, Hawaii

⊗ Fire Extinguisher
△ Air Horn

Muster Location: Tree located at the Makai side of Building 200

NOTICE TO ALL PERSONNEL. Report fire hazards to the fire warden as soon as such hazards become known. If the Fire Warden is not there, report the hazards to the alternate Fire Warden. If you discover a fire, call the Federal Fire Department. Do not however, attempt to extinguish the fire unless it is a small and contained fire, such as in a wastepaper basket or microcomputer. Instead, turn on one of the building's air horn and leave the building quickly. In case of fire (other than a small and contained fire as noted above) all personnel must leave the building quickly -- do not unplug equipment or close doors and windows. If you have classified documents in your custody, take them with you and protect from compromise until they are returned to the officially-designated custodian. Stay away from the building and out of the way of fire trucks until the all clear signal is given.



IN CASE OF FIRE, CALL THE FEDERAL FIRE DEPARTMENT AT 471-7117

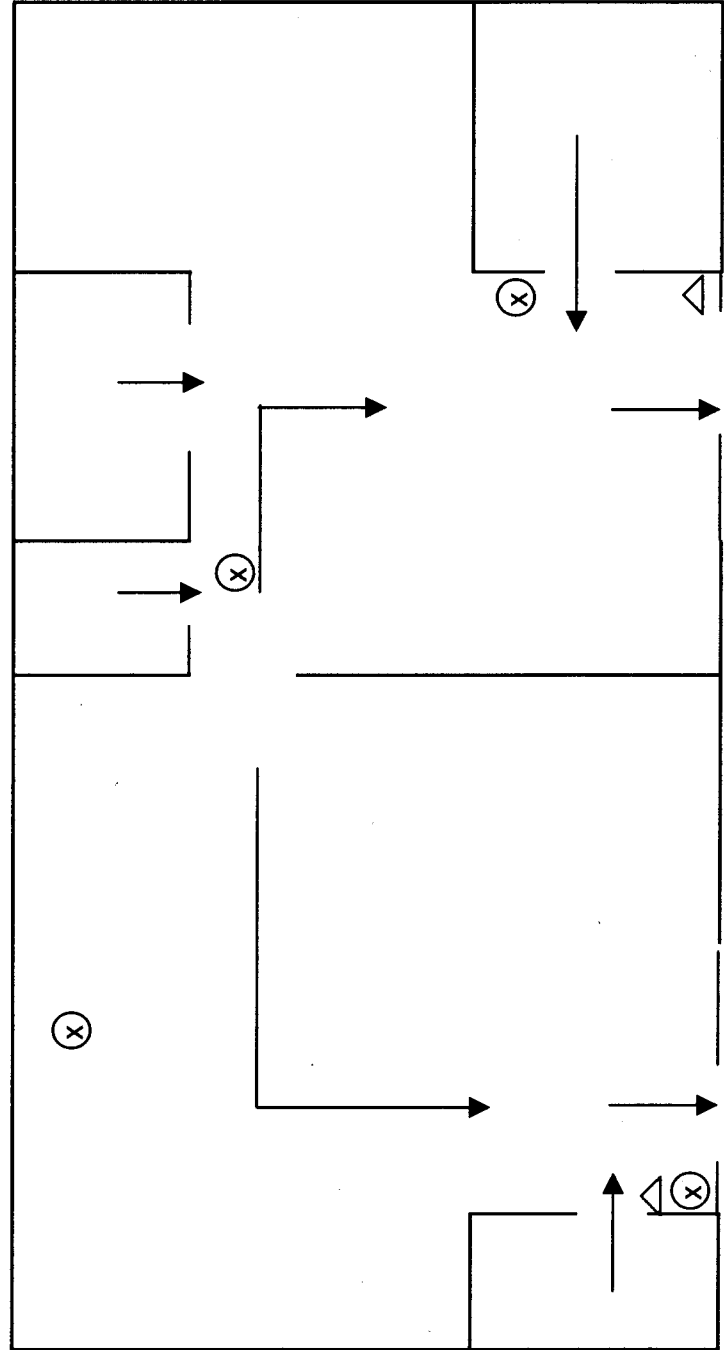
FIRE EVACUATION PLAN (POHR 420-1-1)

Building 214
Fort Shafter, Hawaii

⊗ Fire Extinguisher
△ Air Horn

Muster Location: Parking Area behind Building 214

NOTICE TO ALL PERSONNEL. Report fire hazards to the fire warden as soon as such hazards become known. If the Fire Warden is not there, report the hazards to the alternate Fire Warden. If you discover a fire, call the Federal Fire Department. Do not however, attempt to extinguish the fire unless it is a small and contained fire, such as in a wastepaper basket or microcomputer. Instead, turn on one of the building's air horn and leave the building quickly. In case of fire (other than a small and contained fire as noted above) all personnel must leave the building quickly -- do not unplug equipment or close doors and windows. If you have classified documents in your custody, take them with you and protect from compromise until they are returned to the officially-designated custodian. Stay away from the building and out of the way of fire trucks until the all clear signal is given.



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FIRE EVACUATION PLAN (POHR 420-1-1)

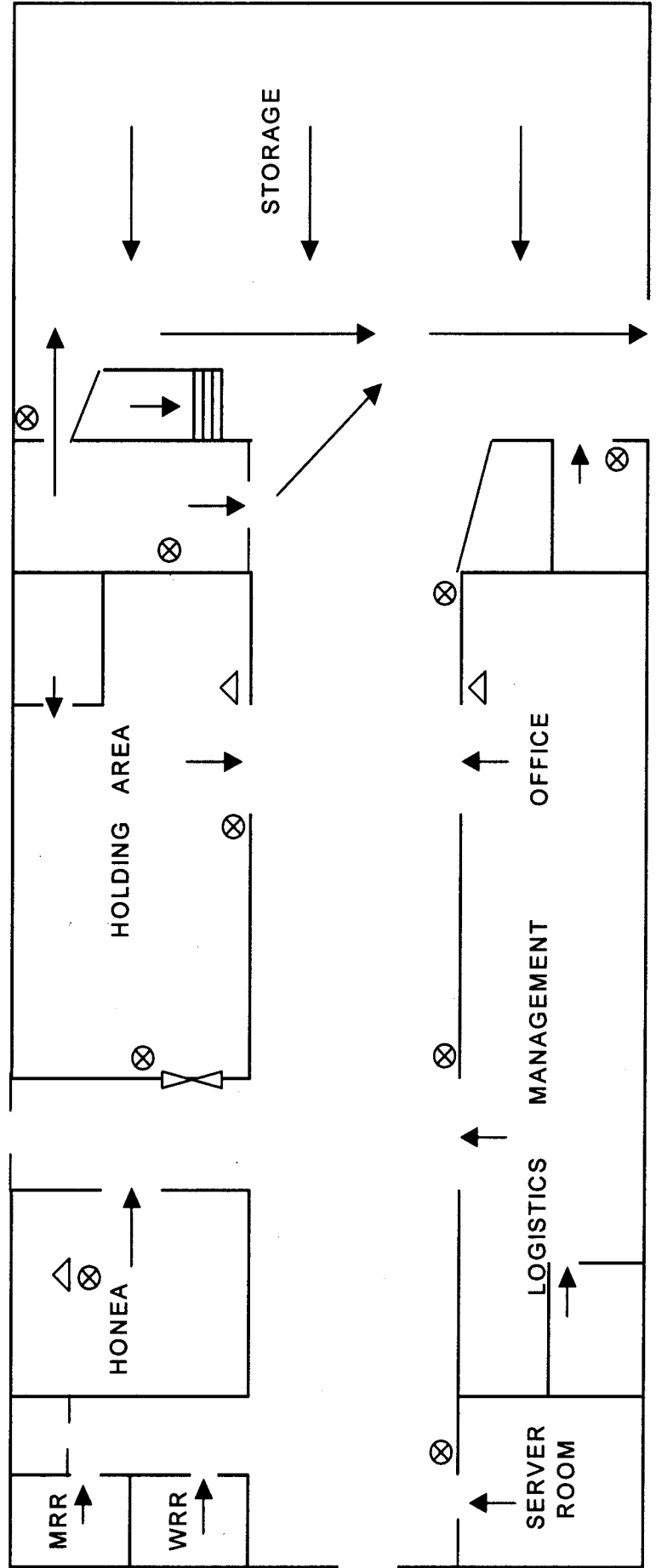
Building T-223

Fort Shafter, Hawaii

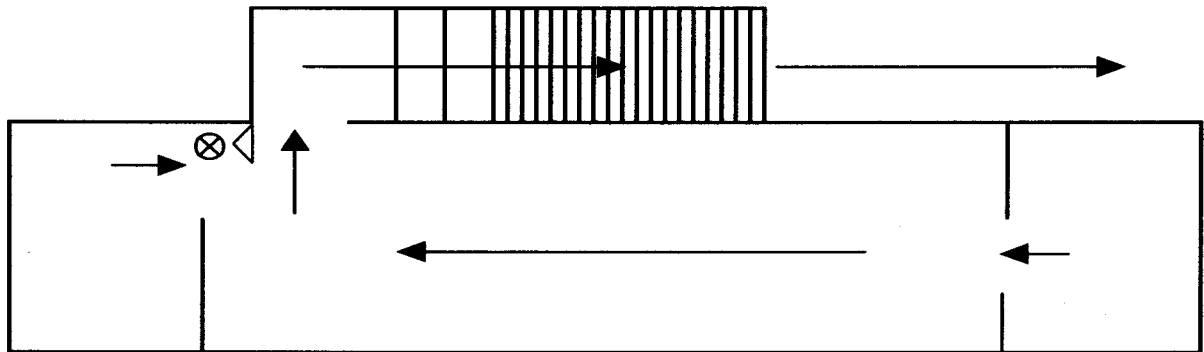
- ⊗ Fire Extinguisher
- △ Air Horn

Muster Location: Grassy Area adjacent to Building T-223

NOTICE TO ALL PERSONNEL. Report fire hazards to the fire warden as soon as such hazards become known. If the Fire Warden is not there, report the hazards to the alternate Fire Warden. If you discover a fire, call the Federal Fire Department. Do not however, attempt to extinguish the fire unless it is a small and contained fire, such as in a wastepaper basket or microcomputer. Instead, sound the building's air horn and leave the building quickly. In case of fire (other than a small and contained fire as noted above) all personnel must leave the building quickly -- do not unplug equipment or close doors and windows. If you have classified documents in your custody, take them with you and protect from compromise until they are returned to the officially-designated custodian. Stay away from the building and out of the way of fire trucks until the all clear signal is given.



IN CASE OF FIRE, CALL THE FEDERAL FIRE DEPARTMENT AT 471-7117



FIRE EVACUATION PLAN (POHR 420-1-1)
Building T-223, Mezzanine
Fort Shafter, Hawaii

- ⊗ Fire Extinguisher
- △ Air Horn

Muster Location: Grassy Area adjacent to
Building T-223

NOTICE TO ALL PERSONNEL. Report fire hazards to the fire warden as soon as such hazards become known. If the Fire Warden is not there, report the hazards to the alternate Fire Warden.

If you discover a fire, call the Federal Fire Department. Do not, however, attempt to extinguish the fire unless it is a small and contained fire, such as in a wastepaper basket or microcomputer. Instead, sound the air horn and leave the building quickly.

In case of fire (other than a small and contained fire as noted above) all personnel must leave the building quickly -- do not unplug equipment or close doors and windows. If you have classified documents in your custody, take them with you and protect from compromise until they are returned to the officially - designated custodian.

Stay away from the building and out of the way of fire trucks until the all clear signal is given.

IN CASE OF FIRE, CALL THE FEDERAL FIRE DEPARTMENT AT 471-7117

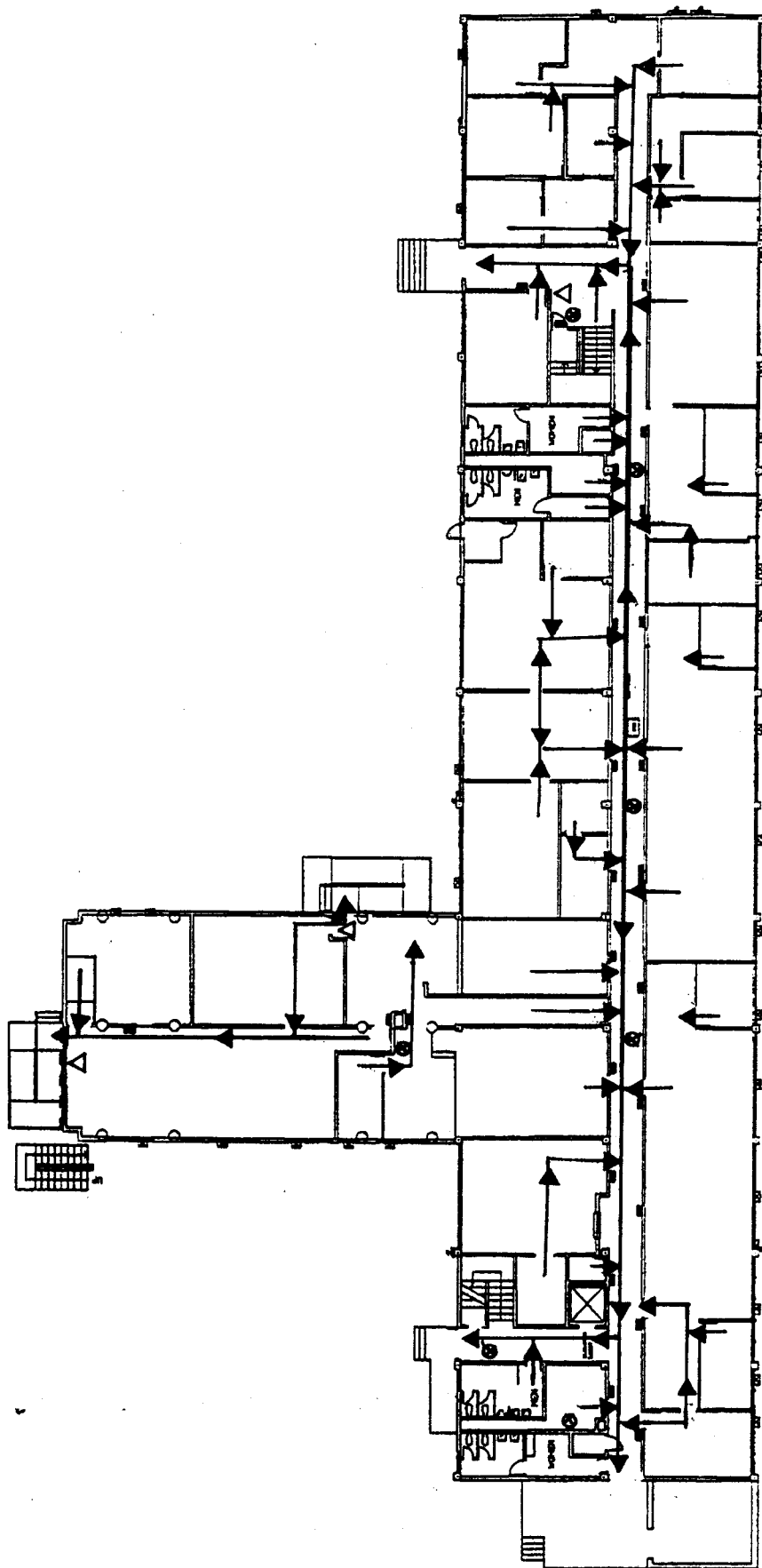
FIRE EVACUATION PLAN (POHR 420-1-1)

Building 230, First Floor
Fort Shafter, Hawaii

- ⊗ Fire Extinguisher
- △ Pull Alarm Station

Muster Location: Diamond Head/Mauka Parking Area

NOTICE TO ALL PERSONNEL. Report fire hazards to the fire warden as soon as such hazards become known. If the Fire Warden is not there, report the hazards to the alternate Fire Warden. If you discover a fire, call the Federal Fire Department. Do not, however, attempt to extinguish the fire unless it is a small and contained fire, such as in a wastepaper basket or microcomputer. Instead, turn on one of the building's pull alarm station and leave the building quickly. In case of fire (other than a small and contained fire as noted above) all personnel must leave the building quickly -- do not unplug equipment or close doors and windows. If you have classified documents in your custody, take them with you and protect from compromise until they are returned to the officially-designated custodian. Stay away from the building and out of the way of fire trucks until the all clear signal is given.



IN CASE OF FIRE, CALL THE FEDERAL FIRE DEPARTMENT AT 471-7117

FIRE EVACUATION PLAN (POHR 420-1-1)

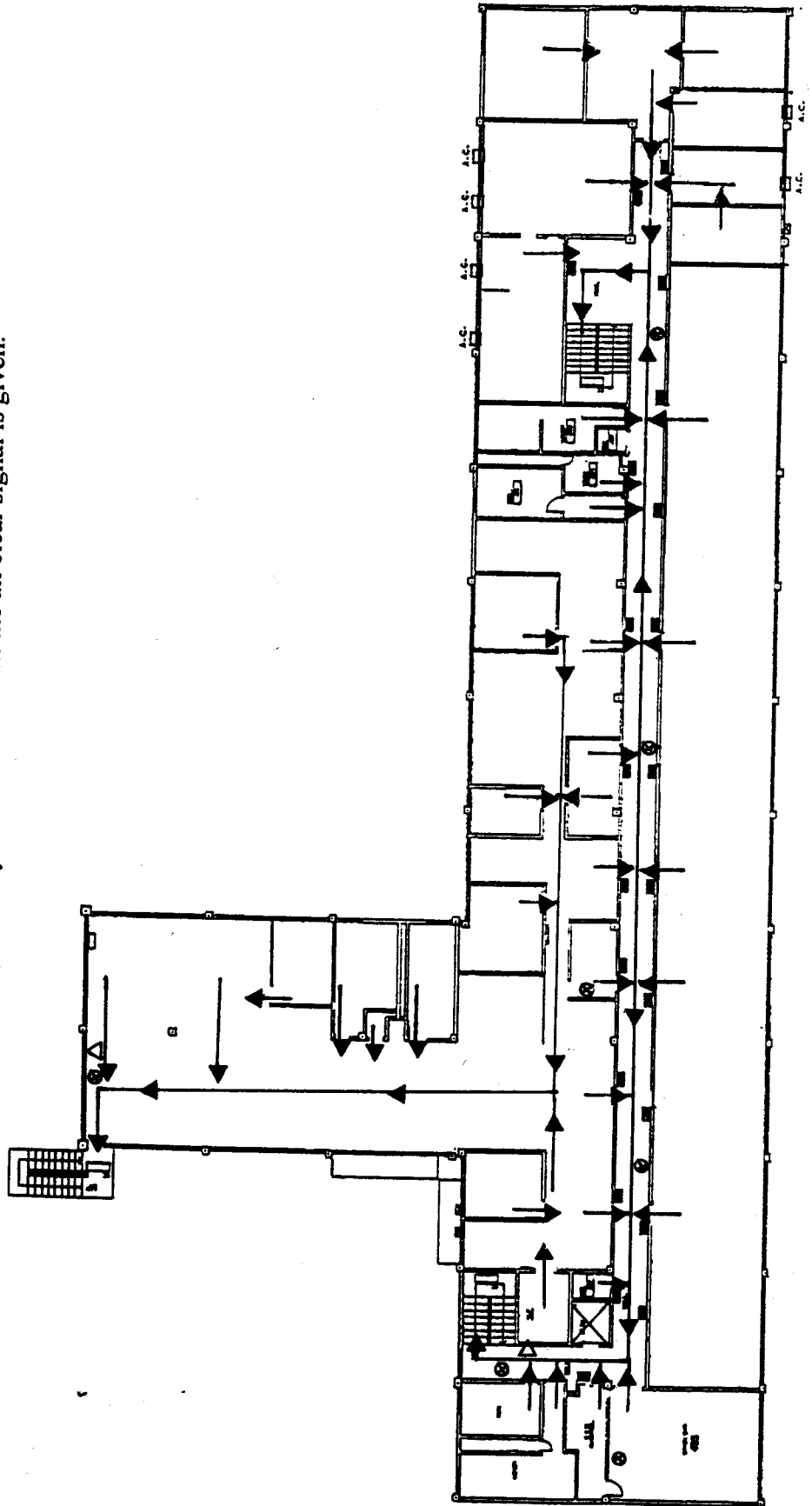
Building 230, Second Floor

Fort Shafter, Hawaii

- ⊗ Fire Extinguisher
- △ Pull Alarm Station

Muster Location: Ewa/Mauka Parking Area

NOTICE TO ALL PERSONNEL. Report fire hazards to the fire warden as soon as such hazards become known. If the Fire Warden is not there, report the hazards to the alternate Fire Warden. If you discover a fire, call the Federal Fire Department. Do not, however, attempt to extinguish the fire unless it is a small and contained fire, such as in a wastepaper basket or microcomputer. Instead, turn on one of the building's pull alarm station and leave the building quickly. In case of fire (other than a small and contained fire as noted above) all personnel must leave the building quickly -- do not unplug equipment or close doors and windows. If you have classified documents in your custody, take them with you and protect from compromise until they are returned to the officially-designated custodian. Stay away from the building and out of the way of fire trucks until the all clear signal is given.



IN CASE OF FIRE, CALL THE FEDERAL FIRE DEPARTMENT AT 471-7117

FIRE EVACUATION PLAN (POHR 420-1-1)

Building 230, Third Floor

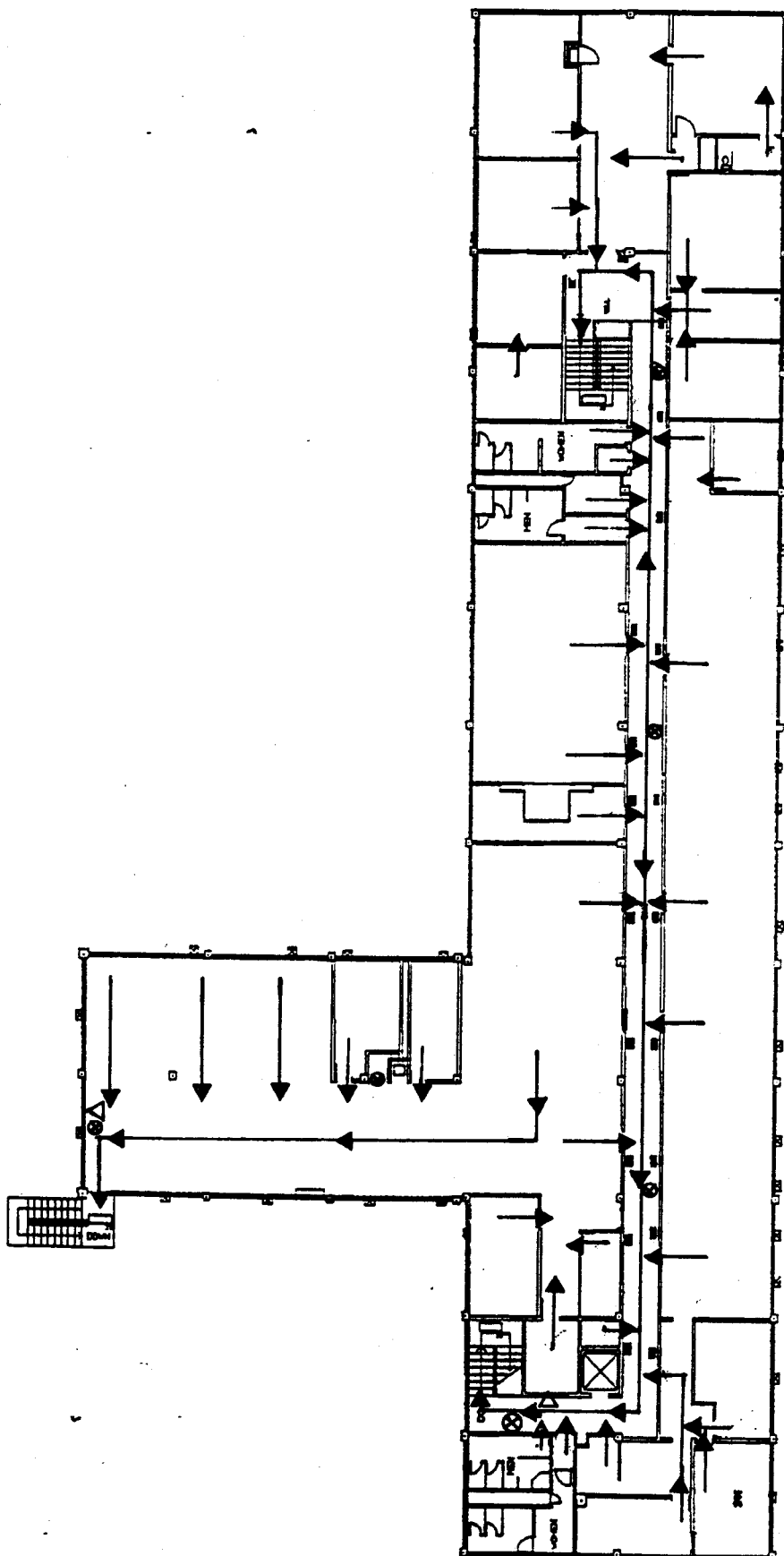
Fort Shafter, Hawaii

⊗ Fire Extinguisher

△ Pull Alarm Station

Muster Location: Parking Area, Front of Building 214

NOTICE TO ALL PERSONNEL. Report fire hazards to the fire warden as soon as such hazards become known. If the Fire Warden is not there, report the hazards to the alternate Fire Warden. If you discover a fire, call the Federal Fire Department. Do not, however, attempt to extinguish the fire unless it is a small and contained fire, such as in a wastepaper basket or microcomputer. Instead, turn on one of the building's pull alarm station and leave the building quickly. In case of fire (other than a small and contained fire as noted above) all personnel must leave the building quickly -- do not unplug equipment or close doors and windows. If you have classified documents in your custody, take them with you and protect from compromise until they are returned to the officially-designated custodian. Stay away from the building and out of the way of fire trucks until the all clear signal is given.



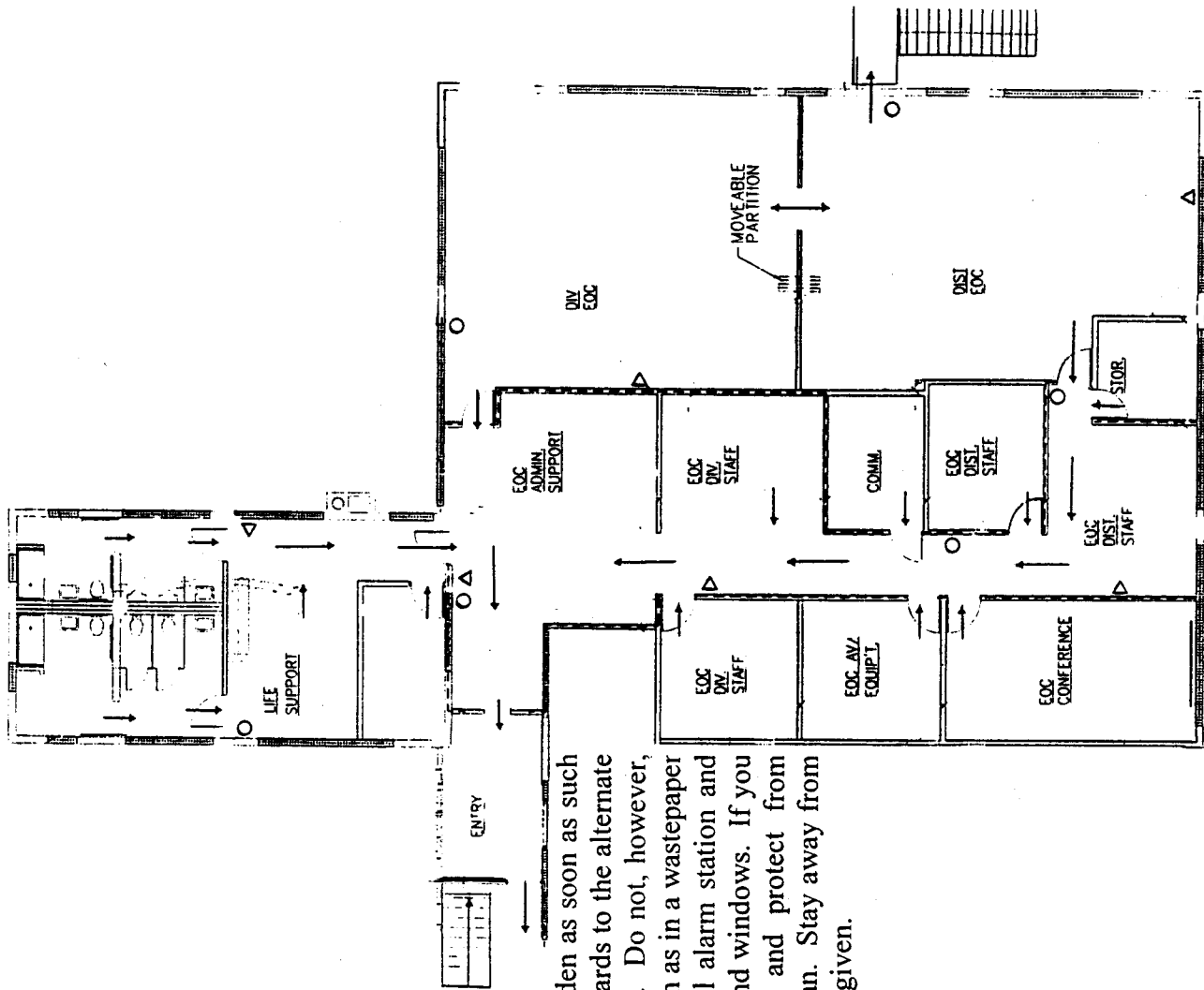
IN CASE OF FIRE, CALL THE FEDERAL DEPARTMENT AT 471-7117

FIRE EVACUATION PLAN (POHR 420-1-1)
Building 525, 3rd Floor, Emergency Operations Center
Fort Shafter, Hawaii

○ Fire Extinguisher

△ Pull Alarm Station

Muster Location: Parking area across the street near residential.



NOTICE TO ALL PERSONNEL. Report fire hazards to the fire warden as soon as such hazards become known. If the Fire Warden is not there, report the hazards to the alternate Fire Warden. If you discover a fire, call the Federal Fire Department. Do not, however, attempt to extinguish the fire unless it is a small and contained fire, such as in a wastepaper basket or microcomputer. Instead, turn on one of the building's pull alarm station and leave the building quickly -- do not unplug equipment or close doors and windows. If you have classified documents in your custody, take them with you and protect from compromise until they are returned to the officially-designated custodian. Stay away from the building and out of the way of fire trucks until the all clear signal is given.

IN CASE OF FIRE, CALL THE FEDERAL FIRE DEPARTMENT AT 471-7117

FIRE EVACUATION PLAN (POHR 420-1-1)

Building 1507

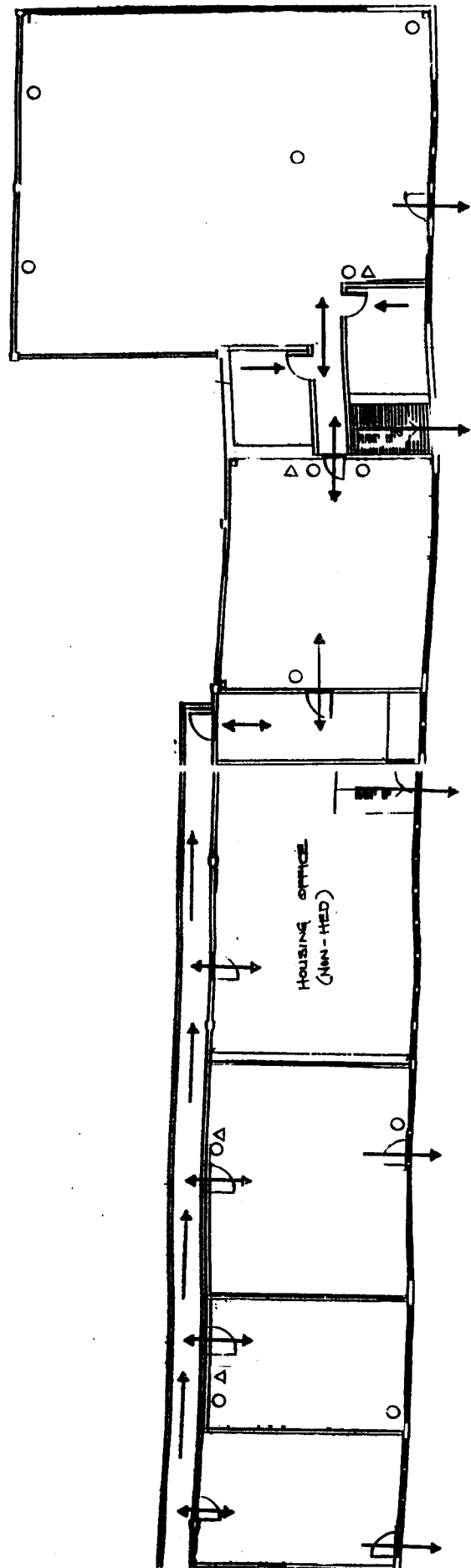
Fort Shafter Flats, Hawaii

○ Fire Extinguisher

△ Air Horn

Muster Location: Across Parking Lot

NOTICE ALL PERSONNEL: Report fire hazards to the fire warden as soon as such hazards become known. If the Fire Warden is not there, report the hazards to the alternate Fire Warden. If you discover a fire, call the Federal Fire Department. Do not, however, attempt to extinguish the fire unless it is a small and contained fire, such as in a wastepaper basket or microcomputer. Instead, turn on one of the building's air horn and leave the building quickly. In case of fire (other than a small and contained fire as noted above) all personnel must leave the building quickly -- do not unplug equipment or close doors and windows. If you have classified documents in your custody, take them with you and protect from compromise until they are returned to the officially-designated custodian. Stay away from the building and out of the way of fire trucks until the all clear signal is given.



IN CASE OF FIRE, CALL THE FEDERAL FIRE DEPARTMENT AT 471-7117

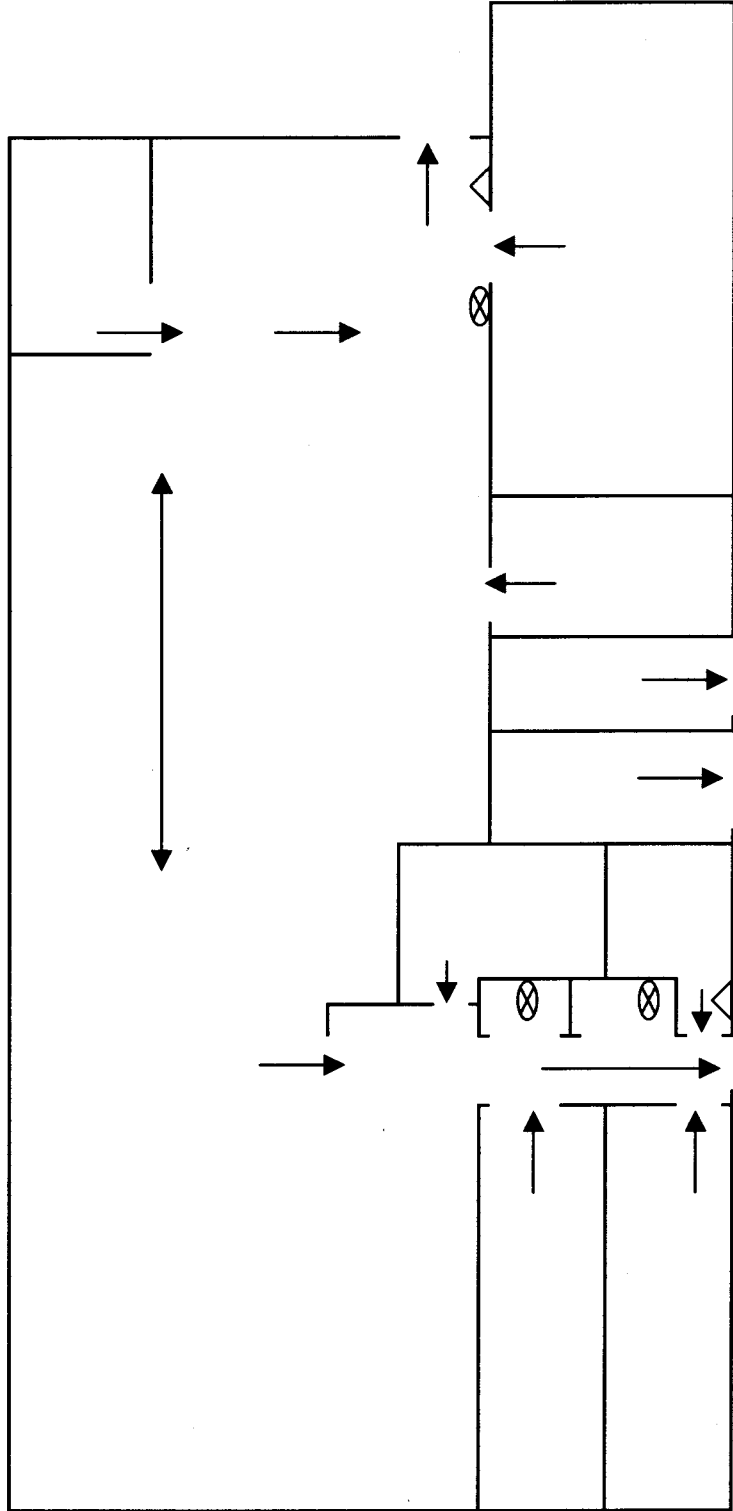
FIRE EVACUATION PLAN (POHR 420-1-1)

Building 252
Fort Shafter, Hawaii

⊗ Fire Extinguisher
△ Pull Alarm Station

Muster Location: Parking Area, Front of Building 252

NOTICE TO ALL PERSONNEL. Report fire hazards to the fire warden as soon as such hazards become known. If the Fire Warden is not there, report the hazards to the alternate Fire Warden. If you discover a fire, call the Federal Fire Department. Do not however, attempt to extinguish the fire unless it is a small and contained fire, such as in a wastepaper basket or microcomputer. Instead, turn on one of the building's pull alarm station and leave the building quickly. In case of fire (other than a small and contained fire as noted above) all personnel must leave the building quickly -- do not unplug equipment or close doors and windows. If you have classified documents in your custody, take them with you and protect from compromise until they are returned to the officially-designated custodian. Stay away from the building and out of the way of fire trucks until the all clear signal is given.



IN CASE OF FIRE, CALL THE FEDERAL FIRE DEPARTMENT AT 471-7117

FIRE EVACUATION PLAN (POHR 420-1-1)

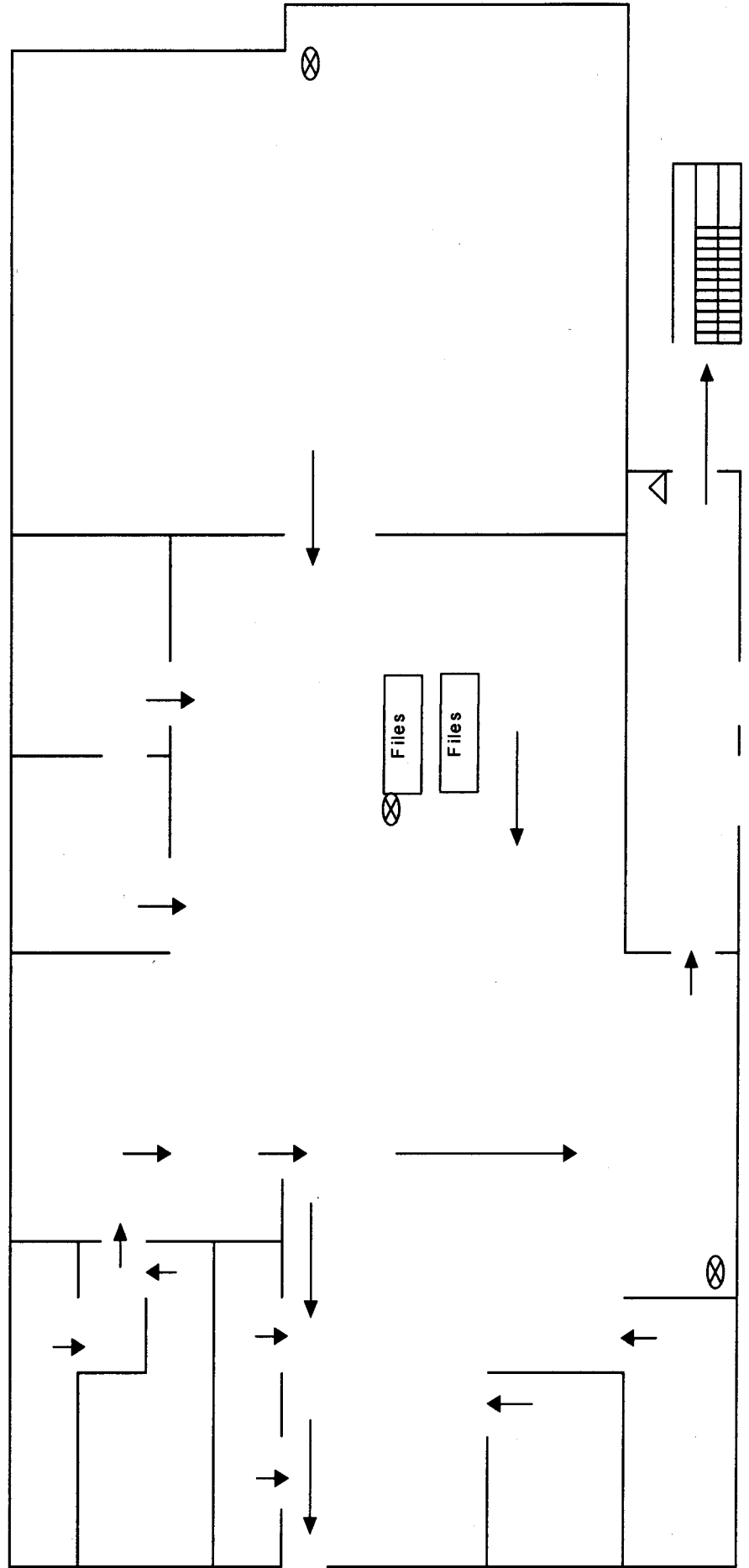
Building 525

Fort Shafter, Hawaii

- ⊗ Fire Extinguisher
- △ Pull Alarm Station

Muster Location: Parking Area Mauka side of Building 525, near Residential Area

NOTICE TO ALL PERSONNEL. Report fire hazards to the fire warden as soon as such hazards become known. If the Fire Warden is not there, report the hazards to the alternate Fire Warden. If you discover a fire, call the Federal Fire Department. Do not however, attempt to extinguish the fire unless it is a small and contained fire, such as in a wastepaper basket or microcomputer. Instead, turn on one of the building's pull alarm station and leave the building quickly. In case of fire (other than a small and contained fire as noted above) all personnel must leave the building quickly -- do not unplug equipment or close doors and windows. If you have classified documents in your custody, take them with you and protect from compromise until they are returned to the officially-designated custodian. Stay away from the building, and out of the way of fire trucks until the all clear signal is given.



IN CASE OF FIRE, CALL THE FEDERAL FIRE DEPARTMENT AT 471-7117

FIRE EVACUATION PLAN (POHR 420-1-1)

Building 2026

Schofield Barracks, Hawaii

- ⊗ Fire Extinguisher
- △ Pull Alarm Station

Muster Location: Tree located on the Makai side of Building 2026

NOTICE TO ALL PERSONNEL. Report fire hazards to the fire warden as soon as such hazards become known. If the Fire Warden is not there, report the hazards to the alternate Fire Warden. If you discover a fire, call the Federal Fire Department. Do not, however, attempt to extinguish the fire unless it is a small and contained fire, such as in a wastepaper basket or microcomputer. Instead, turn on one of the building's pull alarm station and leave the building quickly. In case of fire (other than a small and contained fire as noted above) all personnel must leave the building quickly -- do not unplug equipment or close doors and windows. If you have classified documents in your custody, take them with you and protect from compromise until they are returned to the officially-designated custodian. Stay away from the building and out of the way of fire trucks until the all clear signal is given.

ALESHIRE AVENUE

